



Covid-19 Home Learning Protocol

During these unprecedented times, most of our children will no longer be attending a school setting. Schools have a responsibility to provide activities for children using a range of online resources.

These resources could include daily maths and literacy activities. There should also be a wide range of other activities including topic related work, wellbeing activities and learning that can take place during the hour of daily exercise or around the home.

Expectations should be reasonable and should not rely on children having resources or printing facilities at home.

Any links or websites should be checked thoroughly by teachers prior to sending out to children.

Teachers should liaise with The SEND team to ensure the work provided covers the needs of all learners across their year groups. The SEND team will remain in contact with the families of EHCP via email.

The following methods of communication are being used across the school:

EYFS – activities will be signposted using Tapestry which is the usual form of teacher/parent communication.

Year 1/2 – teachers have created blogs for parents and children. Links for these have been forwarded to parents and are also on the school website

Year 3/4/5/6 – Work is provided through Google Classroom. Children can use google docs to send completed work to their teachers. Children can also post comments and communicate with each other and this should be monitored by class teachers.

Safeguarding remains a priority and the following protocols must be adhered to.

Contact with pupils or parents should be through Google Classroom. Tapestry or the school email system.

Teachers should not use personal emails or phones to contact parents or children.

Teachers should not live-stream lessons from their homes, nor engage in any video-calling unless in exceptional circumstances and with Kathy or Claire's authorisation

Video content can be recorded for children but teachers need to ensure that their homes cannot be identified from such content and that any backdrops are appropriate.

The tone of video content should follow the usual professional manner that staff exhibit in school.

Email discussions should again be friendly but professional and focus on the educational and wellbeing needs of the child.

The PKAT Staff Code of Conduct remains applicable whilst working remotely. The following extract is particularly relevant:

- Communication between pupils and adults, by whatever method, should take place within clear and explicit professional boundaries. This includes the wider use of technology such as mobile phones, text messaging, emails, social media including but not limited to Twitter, Instagram, Snapchat and Facebook, Instant Messaging (IM) platforms including but not limited to Whatsapp and Facebook Messenger, digital cameras, videos, web-cams, websites and blogs. Adults should not share any personal information with pupils. They should not request, or respond to, any personal information from the child/young person, other than that which might be appropriate as part of their professional role. If a pupil seeks to establish social contact, or if this occurs coincidentally, the adult should exercise his or her professional judgment in making a response and should ensure that all communications are transparent and open to scrutiny. (8.1)

When working from home phone calls to parents should only be made in consultation with a member of the Senior Leadership team and a written record made of this and logged using My Concern.

If at any point during communications with the children you feel that there may be a welfare issue, please follow the Safeguarding Policy procedures.

Middleton Primary School

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